

2020-02-19

**Request for Proposal for
CONSULTING SERVICES FOR DESIGN OF ACCESSIBLE PATHWAYS****RFP 07 (2020-02)****ADDENDUM 1**

This addendum shall be incorporated into, and form part of RFP 07 (2020-02) and take precedence over all requirements of the previously issued bid documents including plans. This addendum must be signed by the bidder (signing officer) in the appropriate space and must be attached to the form for submission by the bidder. This addendum consists of **FOUR (4)** page(s) and the documents listed below.

1. REVISED CLOSING DATE:

Closing date: Wednesday, 2020-03-04 at 12:00 p.m. local time

2. REVISED SCHEDULE OF EVENTS:

Proponents' Question Deadline: 2020-02-26

Submissions Due: 2020-03-04

Interviews, if necessary: Week of 2020-03-09

Notification of Award: Week of 2020-03-16

Complete Detailed Design of Area #3: 2020-05-29

Complete Detailed Design of remaining areas: 2020-06-26

3. QUESTION:

Please clarify that signage/wayfinding is out of scope.

ANSWER:

Relocation/reinstallation of existing wayfinding and zoo signage shall be included with the design. New signage design is out of scope.

4. QUESTION:

Please clarify if an electrical engineer is required for potential site lighting opportunities.

ANSWER:

Additional lighting opportunities are outside the scope of this project.

5. QUESTION:

Section 9.1.8 of the RFP states that "soil and topographical surveys, arborist report, environmental testing, and permits and application fees are not to be included in the Fee Proposal". At the site meeting it was mentioned that an arborist report would be required. Can you clarify:

- a. If we require an arborist consultant to be part of our consultant team for this submission?
- b. If yes to the above, please clarify if we are to include a fee for an arborist report in our submission?

ANSWER:

The successful proponent will be responsible to obtain an arborist report if required for permitting. Any fees for the arborist report are not to be included in the fee proposal and will be reimbursed separately if required.

6. QUESTION:

The RFP states that if needed, a soil investigation, slope stability study, and land survey is required. Further to the above question regarding Section 9.1.8, can you confirm if we are to price these items in our submission at this stage? We typically do not list a geotechnical consultant under our team.

ANSWER:

The successful proponent will be responsible to obtain a soil investigation, slope stability study, and land survey if required for permitting or structural design. Any fees for these studies/reports are not to be included in the fee proposal and will be reimbursed separately if required.

7. QUESTION:

Can you provide us with an editable fee form?

ANSWER:

Unfortunately, we cannot provide an editable fee form at this time.

8. QUESTION:

In an effort to uphold sustainability and conservation principles, would the Toronto Zoo consider accepting an electronic file only instead of 6 printed copies?

ANSWER:

Unfortunately, the Zoo can only accept hard copies at this time.

9. QUESTION:

Page 9 of the RFP notes the sub-consultants to be carried, which includes architecture, landscape, engineering, land surveyor and cost. However on page 12, Section 9.1.8. it mentions that surveys, arborist report, testing, etc. shouldn't be included in the fees as they'll be reimbursed separately if required. Can you clarify:

- a. If a surveyor and cost consultant are to be included in our team?
- b. Is the survey to be included in our price, or should it be a reimbursable? Typically this would be a reimbursable or provided by the client.
- c. Can you clarify what surveys are required as part of the core scope of work?
- d. Is a cost consultant required to be on our team?
- e. Is an ecologist required to be on our team?

ANSWER:

Reimbursable costs:

- Arborist
- Soil tests
- Land/topographical survey
- Slope stability study
- Ecologist report
- Environmental testing

- Permits

A cost consultant/quantity surveyor is required to be on your team to provide the Zoo with a Class D and Class A cost estimate, at a minimum. This is to be included with your fee proposal and will not be reimbursed.

10. QUESTION:

Section 9.1.3. says that we are to indicate any additional “Optional Services” or costs not accounted for in the fee proposal. We assume this to include the arborist report, for example, but we should not be costing them in any way. Please confirm.

ANSWER:

Confirmed. See response to questions 4, 5, & 8.

11. QUESTION:

Can you provide a definitive list of consultants we are required to carry in this proposal?

ANSWER:

We are not able to provide this, however we have provided a definitive list of consultants that are not to be included in your fee proposal.

12. QUESTION:

Are there existing servicing plans that can be referenced for the areas that could be affected as noted in Section 3.1?

ANSWER:

See attached drawings for Areas 1-6. Note if existing buried services need to be relocated or modified as a part of the design, that this is the responsibility of the successful proponent.

13. QUESTION:

With respect to the bridge structure, are there drawings or designs available for our review for the existing structure in case it needs to be replaced, so that the conveyance capacity can be maintained?

ANSWER:

Yes, drawings will be available for review by the successful proponent.

14. QUESTION:

Area 3 is noted as the priority for construction in 2020. Given that detailed design completion is identified as late June 2020, what is the Zoo’s envisioned construction schedule for completion of Area 3?

ANSWER:

Construction for Area 3 is to be completed by December 31, 2020. Completion of design for all areas is required by June 2020, but Area 3 should be designed sooner to meet this construction schedule. See revised Schedule of Events (Item #2 in this Addendum).

Receipt of the addendum shall be acknowledged as part of your submission.

The Board of Management of the Toronto Zoo reserves the right to reject any or all quotations or to accept any quotation, should it deem such action to be in its interests.

If you have any queries regarding this matter, please contact Mr. Peter Vasilopoulos, Supervisor, Purchasing & Supply, at 416-392-5916.

Yours truly,

Peter Vasilopoulos
Supervisor, Purchasing & Supply

I/we hereby acknowledge receipt of this addendum and make allowance in my bid.

Signed (Must be Signing Officer of Firm)

Name of Firm

Date

